

2018 FLC Southeast Region Outstanding Service Award

The Outstanding Service Award recognizes a notable contribution to the FLC or to a laboratory's technology transfer activities from an individual/group who is not an FLC laboratory employee.

Submission Guidelines

- Nominee(s) may not be an FLC laboratory employee.
- The nominee(s) have not received the award within the last three years.
- The nominee(s) contribution took place within the last three years.
- Only FLC Agency Representatives or Laboratory Representatives may submit nominations.
- News articles, press releases, video clips, and URL addresses will not be accepted as supporting documentation.
- **DO NOT include proprietary information** regarding any technology or its transfer. All submissions will become the property of the FLC, which reserves the right to use the submission's content in its marketing and publications.
- All completed submission must be **received by the Regional Support Office by 6:00 p.m. EDT on Wednesday, August 1, 2018**. No submissions will be accepted after this time. The submitter will receive an electronic acknowledgment upon receipt of the submission entry from the RSO. Email submissions to RSO@flcsoutheast.org.

Announcement of Results

The winner(s) of the 2018 FLC Southeast Region Outstanding Service Award will be announced in mid-August, 2018. Laboratories submitting nominations will be notified prior to the official announcement.

Award Presentation

The winner(s) will be honored during the Awards Luncheon at joint Midwest-Southeast Regional Meeting on September 19, 2018.

Outstanding Service Award Submission Information

Cover Page

Nominator(s): Name, title, laboratory, street address, mail stop, city state, zip, phone number, and email address.

Nominee(s): Name, title, organization, street address, mail stop, city, state, zip, phone number and email address.

Abstract (250 word maximum):

Write a brief summary abstract of the nomination that describes: the nominee(s) service to the FLC or to the laboratory technology transfer program in the past three years, including exceptional dedication and enthusiasm in advancing the Consortium's mission. Please write this paragraph in non-technical terms for a non-scientific audience

Outstanding Service Award Submission Narrative and Criteria

The highest score possible is 100 points. The total point score will be used for ranking. Scoring will be done by judging the Submission Narrative against the criteria listed below. Each criterion must be addressed in the Submission Narrative to receive points. The Outstanding Service Award recognizes an individual/group who is **not** an FLC Member Laboratory or Parent Federal Agency employee for a notable contribution to the FLC in terms of sustained support and/or service. Maximum of 2 pages, with font size no smaller than Calibri 11 or Arial 10.

1. Identify Nominee, and their affiliation with FLC. Nominee may not be an FLC Member Laboratory or Parent Federal Agency employee. Describe how Technology Transfer relates to Nominee and their organization. [30 points]

2. Specifically identify and describe how the nominee has provided significant support/service to the FLC as an organization and/or to the laboratory's technology transfer program during the past 3 years. [70 points]